

FACILITIES TECHNICIAN

Salary: £23,400-£27,300 (starting salary dependent on qualifications and experience)
Contract: Permanent, Full time (37.5 hours per week), Part-time will be considered.
Location: Ullswater and Howtown Centres, Watermillock / Howtown, nr Penrith
Reporting to: Head of Facilities

The Outward Bound Trust

The Outward Bound Trust is an educational charity that provides adventure-based, outdoor learning for young people from six centres in the wildest places of the UK. Two of these centres are at Ullswater and Howtown – and we need a Facilities Technician to join this team.

Job description

In a nutshell...

As Facilities Technician your focus will be on looking after our buildings, their grounds and our vehicles and equipment. You'll be part of the team who make sure all young people at Outward Bound have the right equipment for their adventure and learning course, as well as providing a safe, secure and homely environment back at centre.

Here's a bit more detail...

You'll work with other facilities functions and will report to our Head of Facilities. You'll:

- Perform general maintenance tasks on our buildings, grounds, boats, road vehicles and student equipment.
- Work with our Head of Facilities to make sure that our buildings, grounds, vehicles and equipment comply to national legal frameworks and Outward Bound's own procedures.
- Notice, report and make safe any health and safety concerns.
- Record maintenance activities and statutory legal requirements.
- Role model safety in all areas of operations.
- Work with our Adventure Resource Co-ordinator to issue equipment to students and staff and to perform stock and compliance checks on equipment and personal protective equipment.
- Help wider Outward Bound teams on programmes through:
 - Transporting students to and from activity locations
 - Supporting programme objectives (eg employability and environmental themes)
- Work with specialist contractors to provide support when required.
- Deputise for the Head of Facilities if required and as directed.
- Train other staff where appropriate.
- Attend toolbox talks, team meetings and site meetings.

If we offer you this job, you'll be required to undertake an enhanced disclosure under the Disclosure and Barring Service.

Person specification

Skills and knowledge

You'll need:

- General maintenance skills knowledge and experience (essential). LANTRA awards, trade person qualifications and health and safety qualifications are all desirable.
- A full driving licence (essential). Having or being willing to get a D1 entitlement is desirable.
- Experience with Microsoft Office programmes (email and Excel) is desirable.

Behaviours and attributes

- To operate safely at all times and be able to challenge any safety concerns.
- Able to communicate effectively with young people and Outward Bound staff and visitors.
- To have a positive approach to supporting the development of young people and understand how your role contributes to this at Outward Bound.
- To be proactive and self motivated.
- Able to contribute to a professional, positive and collaborative team environment
- Highly organised and efficient with the ability to work at pace and consistently deliver.
- To be customer focused, and responsive to concerns and feedback.

Salary and benefits

Starting salary £23,400-£27,300 (dependent on relevant experience) for a 37.5 hour week.

- Annual leave of 24 days, plus bank holidays (rising by a day a year to 30 days + BH).
- Life Assurance: 3 x salary, covered from start date; includes Employee Assistance helpline.
- 8 weeks' sick pay at full salary in any 12 months.
- Long-term Disability Insurance: 2/3 salary less state incapacity benefit after 6 months' absence for up to 5 years, covered from start date.
- Personal Accident Insurance while at work or commuting.
- Cash plan healthcare (currently Medicash) on application after completion of probation.
- Pension Scheme (currently Standard Life): Auto-enrolment after three months.
- Berghaus uniform items provided. Also, opportunity to purchase Berghaus products at discount.
- Discounted course fees for family members.
- Childcare voucher scheme.

Probation period

There is a three-month probationary period from your start date.

How to apply

To apply, please send an email or a letter (not more than two sides of A4), saying why you're the person for this job as well as a copy of your up to date CV, by **5pm on Friday 23rd August**. Send them to Ellie Parkinson: ellie.parkinson@outwardbound.org.uk

If you're shortlisted for the job, interviews will be held on Thursday 29th August at our Ullswater Centre, Watermillock, Penrith, Cumbria, CA11 0JL.